

DocumentsWise – Success-Linked Payment Guide

This document explains the transparent, milestone-based, success-linked payment structure followed by DocumentsWise. The model is designed to protect students while ensuring professional service delivery without hidden charges.

Phase 1: Enrollment Stage (Zero Risk)

Step 1: Initial Eligibility Assessment

Cost: Free

Deliverable: Written assessment covering eligible countries, universities, programs, and scholarship probability.

Step 2: Account Activation (Commitment Fee)

Cost: PKR 30,000

Deliverables:

- Dedicated counselor assignment
- SOP & CV templates
- Finalized university shortlist

Note: This non-refundable fee covers administrative setup and counselor allocation.

Phase 2: Application Stage (Transparency)

Step 3: Application Submission Fee

Cost: PKR 120,000

Payable before application submission.

Deliverables:

- SOP & CV finalization
- Online application submission to shortlisted universities
- Submission confirmations and portal access

Transparency Clause: All university application fees are paid directly by the student to the university.

Phase 3: Admission Stage (Win-Win Model)

Step 4: Admission Success Fee

Cost: PKR 350,000

Payable only after issuance of Offer Letter / Letter of Acceptance (LOA).

Deliverables:

- Official Admission / Offer Letter
- Scholarship notification (if applicable)

Protection Mechanism: Watermarked preview shared before payment; original documents released after clearance.

Phase 4: Visa & Departure Stage (Final Guardrails)

Step 5: Visa Processing Fee (Payable in Three Stages)

Total Cost: PKR 200,000

Stage A – Documentation Review: PKR 70,000

Stage B – Visa File Submission & Appointment: PKR 70,000

Stage C – Interview Preparation & Pre-Departure Briefing: PKR 60,000

Deliverables:

- Complete visa documentation review
- Mock interview sessions
- Appointment booking support
- Pre-departure travel and settlement guidance

Fair- Play Refund Policy

- University Rejection: 50% refund of Account Activation Fee
- Visa Rejection: 50% refund of Visa Processing Fee (Stages B & C only)
- Client Withdrawal After Admission: No refund (fees forfeited against professional labor)
- Direct Costs (University / Embassy Fees): Non-refundable as per respective authorities

Why This Model Works

For Students:

- No lump-sum upfront payment
- Pay admission fee only after seeing the offer letter
- Pay visa fee in controlled stages

For **DocumentsWise**:

- Filters serious applicants
- Prevents misuse of admissions
- Ensures sustainable, professional service delivery

Legal & Operational Disclaimer

DocumentsWise acts as an academic facilitation and advisory service. Final decisions regarding admission, scholarship, and visa approval rest solely with universities and embassies. Fees are charged strictly against professional services rendered.